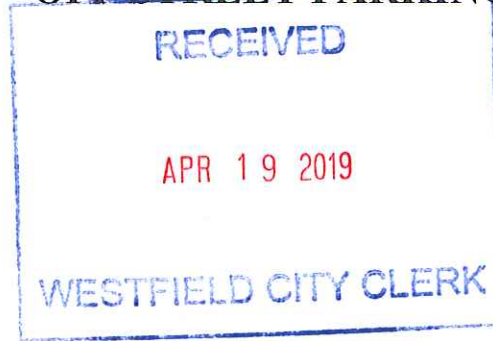




City of Westfield, Massachusetts
OFF STREET PARKING COMMISSION



Elli Meyer
John Regan
William Tatro
Gail Yarmesky
Matt Emmershly/Council Liaison

CITY HALL
59 COURT STREET
WESTFIELD, MA 01085
Phone 572-6246

**OFF-STREET PARKING COMMISSION
MONTHLY MEETING**
**Wednesday, February 20, 2019 meeting, 6:00 P.M.,
59 Court Street, City Hall, Room 201, Westfield, MA**

MINUTES

Meeting was called to order at 6:04 pm.

Present was: Chairperson Elli Meyer, Commissioner William Tatro, Commissioner John Regan, Commissioner/Council Liaison Matt Emmershly, Community Development Director Peter Miller

Absent was: Commissioner Gail Yarmesky

A MOTION was made by Commissioner Emmershly, seconded by Commissioner Tatro and VOTED to approve the minutes of the February 20, 2019 meeting as presented.

The next meeting was confirmed for Wednesday, March 20, 2019 at 6:00 pm.

Public Participation: NONE

Regular Business:

1. Update from Community Development Director Peter Miller regarding the following:
 - a. Off Street Municipal Parking Lots Report

Mr. Miller reported there were no SeeClickFix concerns filed in the month.

Mr. Miller shared information relative to snow plowing expenditures. As of February 20th, the City had expended approximately \$55,580 in treating and plowing the parking lots. This includes \$3,300 expended for removal of snow piles in Franklin Lot, Reader 1 Lot, and Thomas Street Lot on Saturday, February 2nd. Mr. Miller received one concern relative to the

scheduling of the pile removal, from a downtown business who was concerned relative to the operation interfering with their dinner rush. The schedule was adjusted to accommodate the dinner time needs by changing the order in which the lots were addressed.

Mr. Tatro expressed asked about Mountain View's presence in the Gravel Lot. Mr. Miller reported that a business expressed some concern relative to maintaining a path from Gravel lot to the sidewalk on Church Street. Mr. Miller said he addressed that with the contractor.

Mr. Emmershy asked whether the Department had consulted with DPW relative to staffing the pile removal. Mr. Miller said he reached out to DPW and was told to use the contractor for the February 2nd removal but that DPW would consider doing future pile removal efforts with in-house labor and equipment.

Mr. Emmershy also stated that Church Street plowing has made the street unpassable.

Mr. Emmershy opened discussion relative to on-street parking bans and where people should be directed to park. Mr. Miller said that off-street does not enforce generally during on-street bans. Mr. Emmershy also suggested that other city lots, suggesting parks and others be used to accommodate neighborhoods that are not near off-street facilities.

b. Ordinance Revisions to Off-Street Parking Commission

Mr. Miller said he is continuing to work with the Law Department to identify lot boundaries and map references for the amendment of the ordinance.

c. Ordinance discussion relative to illegal snow disposal in municipal lots

Mr. Miller shared that he continues to work with Law Department on an ordinance update, but that the letter to the abutter has appeared to work and that snow has not been illegally dumped in our lots in the most recent storms.

Administrative Business:

1. Approve monthly bills

Monthly bills were signed and approved.

A MOTION was made by Commissioner Tatro, seconded by Commissioner Regan and VOTED to adjourn the meeting at 6:44 pm.

SIGNED: William K. Tatro

Elli Meyer, Chairperson

William Tatro, Chairman Pro Tempore